

- Present:** Zdenka Buric
Zachary Crispin
Ghezal Durrani
Stacey Edzerza Fox
Lenora Gates
Kwin Grauer, Chair
Peter Huron
- Gerda Krause
Jeff Lowe
Claude Painter
Claude Rinfret
Jas Sandhu
Lane Trotter
- Regrets:** Vanessa Reakes
- Employee Resources:** Ian Humphreys, Vice-President, Academic and Students, and Provost
Dawn Palmer, Vice-President, People Services
Viktor Sokha, Vice-President, Administration and Finance
- Constituent Groups:** Lynn Carter, President, Langara Faculty Association
Kristine Nellis, Representative, CUPE Local 15/VMECW
Rose Palozzi, Representative, CUPE Local 15/VMECW
Laura Vail, Vice-Chair, Langara College Administrators' Association
- Guests:** Chris Arnold Forster, Director, Organizational Risk, Internal Control & Purchasing
Lisa Fisher, Director, Communications and Marketing
Margaret Heldman, Dean, Faculty of Science
Michael Koke, Director, Financial Services
Cheryl McKeeman, Instructor, Mathematics and Statistics
Clayton Munro, Dean, Student Services and Registrar
Maggie Ross, Manager, Student Conduct and Judicial Affairs
Larry Xiong, Director, Institutional Research
- Recorder:** Diana Falcon, Executive Assistant to the Board of Governors

1. MUSQUEAM LAND ACKNOWLEDGEMENT

The Board Chair delivered the following acknowledgement that Langara College rests on the land of the Musqueam peoples:

I would like to acknowledge the unceded territory of the hə əmi"ə" (hun ga mi num) speaking x"məθk"əyəm (Musqueam), on which Langara College is located.

2. CALL TO ORDER AND CHAIRS REMARKS

There being a Quorum present, the Board Chair called the meeting to order at 5:00 p.m. He conveyed regrets from those unable to attend, and welcomed all guests.

3. PRESENTATION

3.1 Sexual Violence and Misconduct Policy ACT BC

C. Munro, Dean, Student Services and Registrar, D. Palmer, Vice-President, People Services, and M. Ross, Manager, Student Conduct and Judicial Affairs made a presentation on the College's response to the Province of BC's Bill 23 – Sexual Violence and Misconduct Policy Act. C. Munro noted that the work on the College's policy took place well before the Act was passed. A document titled "*Guidelines and Principles for a Comprehensive Approach to Prevent and Respond to Sexual Violence*" is expected to be released by the Ministry next week. This will be compared to the College's proposed draft policy to ensure that what is in the policy is appropriate to the guidelines. The presentation included background information on the BC Working Group the Ministry of Advanced Education established in December 2015; the Act's guidelines and principles for a comprehensive approach to prevent and respond to sexual violence; two proposals for funding submitted under the Civil Forfeiture Grant Post-Secondary Category to develop or enhance responses to sexual assault; overview of legislation; Langara College policy and procedures development process; definition of sexual misconduct; key features of the College's draft Sexual Violence and Misconduct Policy; and the steps that will be taken to implement and promote the policy once approved.

[It was noted the C. Munro and M. Ross left the meeting at 5:16 pm]

4. PRESENTATION TO DEPARTING BOARD MEMBERS

4.1 Zdenka Buric

Expressions of appreciation and gratitude were conveyed to Zdenka Buric for her contribution to the Board's work over the last 6 years and the many committees she served on during her membership on the Board. On behalf of the Board, the Board Chair presented her with a silk wrap designed by Musqueam artist Deb Sparrow.

5. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved by J. Lowe, seconded by Z. Buric and unanimously resolved:

THAT, the Langara College Board approve the agenda and approve/acknowledge the following items and motion on the consent agenda:

- 5.1 Minutes of the Public Meeting held May 26, 2016 – Approved
- 5.2 Chair's Written Report – Acknowledged
- 5.3 President's Written Report – Acknowledged
- 5.4 Notice of Election of Board Vice Chairs – Acknowledged
- 5.5 Protected Disclosure Compliance Officer Report – Acknowledged
- 5.6 FTE Enrolment Report for the year ended March 31, 2016 – Acknowledged
- 5.7 Semi-annual Investment Summary to March 31, 2016 - Acknowledged
- 5.8 Board Calendar: 2016-2017 – Acknowledged

6. ELECTION OF BOARD CHAIR

With L. Trotter as Chairperson, the election for the position of Board Chair took place. Board members had been notified at the May 26, 2016 board meeting that the election of the Board Chair would be held at this meeting. L. Trotter advised that an email calling for an Expression of Interest or Nominations for the Board Chair position was sent to Board Members on May 13, 2016. L. Trotter advised that S. Edzerza Fox nominated K. Grauer. L. Trotter asked K. Grauer if he would accept the nomination and he agreed. L. Trotter called for other expressions of interest or nominations three more times. There being no further interest or nominations, in accordance with

Bylaw 201 K. Grauer was declared Board Chair by acclamation for a one-year term effective August 1, 2016. The President handed the meeting back to the Board Chair.

7. CHAIR'S VERBAL REPORT

The Board Chair highlighted events that he had attended over the past few months and thanked Board Members who represented the Board at recent College events. He advised that he and other Board Members attended Convocation from June 8-10, 2016, and provided some highlights.

8. PRESIDENT'S VERBAL REPORT

L. Trotter highlighted items in his written report and elaborated on the following:

- A tour of the campus was provided to Dr. Fernando Leon Garcia from Mexico's CETYS University which led to a discussion on partnership.
- The Greater Vancouver Board of Trade held its sixth annual Aboriginal Opportunities Forum on June 17, 2016, of which he was able to attend.
- He highlighted a paper titled "Colleges, Culture and Leadership", distributed at the table, which he co-wrote with a former colleague from Fanshawe College. He noted that the paper was presented at the Canadian Society for the Study of Higher Education (CSSHE) annual conference held from May 29-31, 2016 at the University of Calgary.
- Five Convocation ceremonies were held from June 8-10, 2016. New this year was the drumming in of the platform party by a Musqueam drummer. L. Trotter indicated that this was the best convocation he has attended and could not have run smoothly without the planning and execution of the Registrar's Office, Communications and Marketing, and the many volunteers that made it a success.
- C. Painter reported on her attendance at the CICan Conference in Quebec City from May 29-31, 2016, and highlighted her written report distributed at the table. She thanked the Board for the opportunity to represent the College and encouraged board members to attend future conferences.

9. COMMITTEE REPORTS, RECOMMENDATIONS AND APPROVALS

9.1 Audit and Finance Committee

a) Minutes of meeting held June 13, 2016

K. Grauer highlighted the minutes of the Audit and Finance Committee meeting held on June 13, 2016, attached to the agenda.

9.2 Receipt of Audit Findings Report

The Audit and Finance Committee reviewed the Audit Findings Report which represented a clean audit. In response to a question, it was noted that materiality was set at \$1.6M. An uncorrected Audit Misstatement that has been carried forward since the College separated from Vancouver Community College in 1994 was addressed and will not show up on future reports.

It was moved by C. Rinfret and seconded by P. Huron

THAT, the Audit Findings Report for the year ended March 31, 2016, be received.

Carried Unanimously.

9.3 Approval of Audited Financial Statements

M. Koke highlighted the significant variance year to year to the Audited Financial Statements for the year ended March 31, 2016, attached to the agenda. Of note was the Public Sector Employers' Council (PSEC) requirement that post-retirement benefits be reviewed every three years. He thanked the Financial Services team for their work with the Auditors in the midst of senior management changes and commended them on presenting a clean audit with no Management Letter items.

It was moved by J. Lowe and seconded by G. Durrani

THAT, the Financial Statements of Langara College for the year ended March 31, 2016, be approved.

Carried Unanimously.

9.4 Accountability Plan and Report

a) 2015/16 Reporting Cycle and 2016/17 to 2018/19 Planning Cycle

I. Humphreys noted the responsibility of the Board to approve the Accountability Plan and Report which describes how the College achieved its performance targets for 2015/16. He advised of changes that were received from the Ministry after the agenda was distributed and directed Board Members to the updated Accountability Plan distributed at the table. The Accountability Plan and Report was created by staff from the Institutional Department, with contributions from many departments in the College, and provides an overview of the institutions together with an overview of our strategic plan and priorities. The report also provides an opportunity for the College to highlight key initiatives undertaken in the past year and strategic directions that the College will be pursuing in the upcoming year. The Ministry of Advanced Education provided guidelines and performance measure information and has requested a final submission by July 15, 2016. Once approved, the document will be posted on the College and Ministry websites as a public report on the College's achievements of our services to students and the community.

It was moved by C. Painter and seconded by Z. Crispin

THAT, the Accountability Plan and Report for the 2015/16 reporting cycle and the 2016/17 to 2018/19 planning cycle be approved.

Carried Unanimously.

9.5 Governance and Nominating Committee

a) By-Law 204 – Tuition Fees and Other Charges

S. Edzerza Fox highlighted the draft By-Law 204 – Tuition Fees and Other Charges attached to the agenda. She noted that the By-Law was reviewed in response to the continuing work of Phase 2 with Karen Szeto to review all Board Policies, By-Laws and Resolutions to codify existing practices and processes. The By-Law is consistent with government expectations and is a follow up to provincial government regulations. The guiding principles were taken directly from a government publication due to be released soon.

Discussion ensued and it was noted that item 4.4. makes reference to an attached sample and it was agreed that the wording "the sample attached as" should be removed.

It was moved by J. Lowe and seconded by C. Rinfret

THAT, By-Law 204 – Tuition Fees and Other Charges be approved as amended.

Carried Unanimously.

10. FOR INFORMATION/DISCUSSION

10.1 Langara College Market Differential Strategy

I. Humphreys made a presentation on the Langara College Market Differential Strategy. He referenced his document distributed at the table noting that the Strategy flows out of the work of the Academic and Strategic Plans. The document outlines the multifaceted strategy being taken by the College to differentiate it as *Canada's premier pathways college*. With the demographic shift that will continue over the next 5-7 years, it was important to create a unique position within the BC public post-secondary sector and establish Langara as the college of choice. Differentiation Strategies were developed for attracting and retaining students, for government, and for local communities. Discussion ensued and board members questions were answered.

11. EDUCATION COUNCIL REPORTS

The Board Chair reminded Board Members of Section 23 of the BC College and Institute Act that requires Education Council to advise the board on the development of educational policy.

11.1 Report of the Meeting held on May 24, 2016

The Education Council Chair elaborated upon the summary report of the meeting held on May 24, 2016 attached to the agenda for information. She highlighted new courses and a new policy which addresses student behaviour that cannot be resolved through other accommodations or support systems already provided by the college.

It was moved by Z. Crispin and seconded by C. Painter

THAT, the Education Council Summary Report for the meeting held on May 24, 2016 be received for information.

Carried Unanimously.

12. BOARD MEMBERS' REPORT

There was no report.

13. CONSTITUENT GROUP REPORTS

There was no report.

14. VISITORS' COMMENTS

There was no report.

15. NEXT MEETING AND ADJOURNMENT

15.1 Next Meeting

The next Board of Governors meeting is scheduled for **Thursday, September 29, 2016.**

15.2 Adjournment

With no further business, the meeting was adjourned at 6:35 p.m.